

MINUTES OF THE 1ST MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2018
HELD ON MONDAY, JANUARY 8, 2018
IN THE TOWN COUNCIL CHAMBERS

Present at the meeting were Mayor Marv Gerbrandt, Deputy Mayor Richard McGregor, Councillors Dwight Thall, Melissa Maddocks, Giselle Hanson, Elissa Moate, Andrea Townsend, Administrator Darice Carlson.

The meeting was called to order at 7:00 p.m. by Mayor Gerbrandt.

MINUTES 1/18
Townsend: That the minutes of the regular meeting held on December 11, 2017, be adopted as read. CARRIED.

REPORTS Maintenance – as per agenda
Administrator – Carlson
DRWU - Carlson
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report – attached
Fire Hall Committee – Carlson
Library - Hanson

2/18
McGregor: That we accept above reports. CARRIED.

FIN.STAT. 3/18
McGregor: That the statement of financial activities for the month of December, 2017, be approved. CARRIED.

CORRESPONDENCE
4/18
Hanson: That the correspondence be accepted and filed. CARRIED.

POLICY Transfer Station Operations Plan
5/18
McGregor: That the Transfer Station Operations Plan be adopted as presented. CARRIED.

EMPLOYEE WAGES
6/18
Maddocks: That, on recommendation of the Human Resources Committee, the employee wages for 2018 be set as follows:
- Bentley Collins – \$32.38 per hour
- Darice Carlson - \$74,875 per annum
- Don Suttie - \$23.82 per hour

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- Charlene McClean - \$16 per hour
 - Wayne Kraft - \$15.81 per hour
- CARRIED.

SUMASSURE VOTING DELEGATE

7/18

McGregor: That we appoint Darice Carlson as the voting delegate for the 2018 SUMAssure Annual General Meeting.

CARRIED.

LIST OF LANDS IN ARREARS

8/18

Maddocks: That lands in arrears of less than ½ the previous year's levy be removed from the list and pursuant to section 3 of *The Tax Enforcement Act*, we accept the list of lands in arrears as of January 8, 2018, as presented and proceed with advertising the said list in the Davidson Leader.

CARRIED.

APPOINTMENTS

9/18

Hanson: That the following appointments be made for 2018:

Auditor – Vantage, Chartered Accountants

Solicitor – Dellene Church

Local Assessor – Darice Carlson

Animal Control Officer – Jennifer East

WaterWolf Voting Delegate – Marv Gerbrandt/Richard McGregor

EMO – Cindy Hoffman

Board of Revision – Gord Krismer and Associates Ltd.

Secretary to Board of Revision – Gord Krismer and Assoc. Ltd.

Parks & Rec – Andrea Townsend

DRWU Board – Darice Carlson

Deputy Mayor – Richard McGregor

CARRIED.

ADVISORY POSITIONS

10/18

Hanson: That the following councilors volunteer to act in an advisory position in the following areas:"

Human Resources – Maddocks, Moate

Centennial – McGregor, Maddocks, Townsend

Fire Board – Thall, Hanson

Public Works & Water & Sewer– Thall

Hanley Arena – Townsend

RCMP Elected Official – McGregor

Library – Hanson

Hanley Agricultural Society – Townsend

Artificial Ice Committee – Townsend

CARRIED

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Councillor Thall refrained from discussion and voting on the following resolution due to a possible conflict of interest.

APPROVED VENDORS

11/18

Townsend: That we approved the following preferred vendors:

- a. Fuel – Trailbreak Services
- b. Equipment maintenance & repairs – Thall's service
- c. Small tools and supplies – Hanley Hardware CARRIED.

ASSESSMENT APPEAL FEE

12/18

McGregor: That we set the assessment appeal fee at \$300 per appeal.
CARRIED.

REMUNERATE BOARD OF REVISION

13/18

McGregor: That we remunerate Board of Revision as per fees set by Gord Krismer and Associates Ltd. CARRIED.

BONDS

An updated Certificate of Insurance from SUMAssure is not yet available for employee bonds to be presented to Council.

ACCOUNTS RECEIVABLE

14/18

Maddocks: That we add a 35% administrative fee to amount owing and forward accounts receivable arrears for Shawn McCormick to Credit Bureau Collections in the amount of \$138.22. CARRIED.

WATER/SEWER/WASTE FINANCIALS

15/18

Townsend: That we accept the unaudited water, sewer and waste financial statements as presented. CARRIED.

SUMADVANTAGE DECLARATION

16/18

McGregor: That, the Town of Hanley intends to participate in one or more procurements conducted by the Saskatchewan Urban Municipalities Association (SUMA) between January 1, 2018 to December 31, 2018. For further information and access to SUMA request for proposal (RFP) notices, please review the Government of Saskatchewan website at www.sasktenders.ca. CARRIED.

Councillor Dwight Thall declared a conflict of interest due to having invoices to be paid to Thall's Service and left the meeting at 8:48 p.m.

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ACCOUNTS TO BE PAID

17/18

Hanson: That the list of accounts for payment be approved by this council
and the said list form part of these minutes. CARRIED.

Councillor Thall returned to the meeting at 8:50 p.m.

ADJOURN 18/18

McGregor: that this meeting adjourns at 8:57 p.m. CARRIED.

MAYOR

ADMINISTRATOR