

MINUTES OF THE 1ST MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2017
HELD ON MONDAY, JANUARY 16, 2017
IN THE TOWN COUNCIL CHAMBERS

Present at the meeting were Mayor Marv Gerbrandt, Councillors Richard McGregor, Dwight Thall, Melissa Maddocks, Giselle Hanson, Andrea Townsend, Administrator Darice Carlson.

The meeting was called to order at 7:00 p.m. by Mayor Gerbrandt.

- MINUTES 1/17
McGregor: That the minutes of the regular meeting held on December 12, 2016, be adopted as read. CARRIED.
- REPORTS Maintenance – Collins
Library – Hanson
DRWU – report as per OneDrive
CCG –
RCMP - McGregor
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report - attached
Fire Hall Budget/Financials – Carlson
Development & Building Permits - Carlson
Agvantage – Carlson
Administration – Elks Seniors Housing presentation
- Water consumption difference past First Street meter
- Draft of Agreement for water and sewer connections
- Water Consumption – First St. meter
2/17
Maddocks: That we split the difference in water consumption between the four users past the First Street meter and invoice those users; and we instruct the Administrator to forward a letter to those users explaining the difference and that this amount will be billed equally until such time as those users can determine: a leak to repair; or unmetered usage by one or more users. CARRIED.
- 3/17
Hanson: That we accept above reports. CARRIED.
- FIN.STAT. 4/17
Thall: That the statement of financial activities for the month of December, 2016, be approved. CARRIED.

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CORRESPONDENCE

Auditor engagement
5/17

Hanson: That we instruct the Mayor and Administrator to sign the auditor engagement letter. CARRIED.

6/17

McGregor: That the correspondence be accepted and filed.

CARRIED.

RESOLUTION #206/16

7/17

Hanson: That we amend resolution #206/16 to read: "That we instruct the Administrator to forward a letter to owner Daniel Smith that pursuant to Bylaw 10/11 cited as "The Water and Sewer Management Bylaw" subsection 10(c), he is liable for costs incurred for the repair of his sewer service line and will be invoiced by the Town for same." CARRIED.

EMPLOYEE WAGES

8/17

Maddocks: That the employee wages for 2017 be set as follows:

- Bentley Collins – \$32.19 per hour
- Darice Carlson - \$73,058.77 per annum
- Don Suttie - \$23.35 per hour
- Marie Sira - \$15.46 per hour
- Wayne Kraft - \$15.50 per hour

Councillor Townsend requested a recorded vote:

McGregor - aye; Thall - aye; Maddocks - aye; Hanson - aye;

Townsend - nay; Gerbrandt – aye.

CARRIED.

LIST OF LANDS

9/17

McGregor: That, pursuant to section 3 of *The Tax Enforcement Act*, we accept the list of lands in arrears as of January 12, 2017, as presented; that lands in arrears of less than one-half the previous year's levy have been removed from the list; and proceed with advertising the said list in the Davidson Leader. CARRIED.

APPOINTMENTS

10/17

Maddocks: That the following appointments be made:

- a. Auditor – Vantage, Chartered Accountants
- b. Solicitor – Dellene Church
- c. Local Assessor – Darice Carlson
- d. Animal Control Officer – Jennifer East
- e. WaterWolf Voting Delegate – Darice Carlson

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- f. EMO – Cindy Hoffman
- g. Board of Revision – WaterWolf District Board of Revision
- h. Secretary to Board of Revision – WaterWolf Secretary
- i. Parks & Rec – Andrea Townsend
- j. DRWU Board – Darice Carlson CARRIED.

ADVISORY POSITIONS

11/17

McGregor: That the following councilors volunteer to act in an advisory position in the following areas:

- a. Human Resources – Maddocks
- b. Centennial – McGregor
- c. Fire Board – Thall, Hanson
- d. Public Works & Water & Sewer– Thall, Townsend
- e. Economic Development - Maddocks
- f. Hanley Arena – Townsend
- g. RCMP Elected Official – McGregor
- h. CCG – Hanson
- i. Library – Hanson
- j. Hanley Agricultural Society – Townsend
- k. Artificial Ice Committee – Townsend CARRIED.

PREFERRED VENDORS

12/17

Maddocks: That we approved the following preferred vendors:

- a. Fuel – Trailbreak Services
- b. Equipment maintenance & repairs – Thall's service
- c. Small tools and supplies – Hanley Hardware CARRIED.

ASSESSMENT APPEAL FEE

13/17

Townsend: That we set the assessment appeal fee at \$300 per appeal.
CARRIED.

REMUNERATE BOARD OF REVISION

14/17

Hanson: That we remunerate Board of Revision members \$50 each member per appeal. CARRIED.

BONDS

An updated Certificate of Insurance from SUMAssure is not yet available for employee bonds to be presented to Council.

UTILITY ARREARS

15/17

Townsend: That, if payment arrangements have not been made by January

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20, 2017, users in arrears of September utility billing have discontinued water services January 23, 2017, and those users must ensure that payment arrangements have been made for the December, 2016 billing by February 28, 2017. CARRIED

SUMASSURE VOTING DELEGATE

16/17

Thall: That Deputy Mayor Richard McGregor be appointed as voting delegate for the 2017 SUMAssure Annual General Meeting February 5, 2017. CARRIED.

CAMPGROUND MAINTENANCE AND MANAGEMENT

17/17

McGregor: That we set 2017 camping rates as follows:

\$22 daily rate

\$125 weekly rate

\$450 per month CARRIED.

SLGA APPROVAL

18/17

Townsend: That we approve the use of the Town owned facilities to host events where there may be alcohol served. CARRIED.

ACCOUNTS TO BE PAID

19/17

McGregor: That the list of accounts for payment be approved by this council and the said list form part of these minutes. CARRIED.

ADJOURN 20/17

McGregor: that this meeting adjourn at 9:00 p.m. CARRIED.

MAYOR

ADMINISTRATOR